



AGM Invite

Ipswich Sports Club 2020 Ltd

Date: Wednesday 15th July 2026

Time: 7.00pm

Location: Function Room, Henley Road

Dear Member,

You are invited to attend the Annual General Meeting (AGM) of Ipswich Sports Club 2020 Ltd. This is an important opportunity for you to have your say in the running of your club.

Why this AGM is important

This AGM is your chance to:

- Hear about the club's progress over the past year
- Vote on key decisions affecting the future of the club
- Elect Board Directors who will govern on your behalf
- Ask questions and share your views

Your participation helps ensure the club is run transparently and in the best interests of all members.

What decisions will be made

The following items will require a member vote:

- Election of Board Directors
- Appointment of accountants
- Approval of the annual accounts
- Any other resolutions put before the meeting

Transparency of process

We are committed to ensuring the AGM is conducted fairly and openly:

- All voting will be conducted by show of hands unless a poll is requested
- The annual accounts and supporting documents will be available for inspection at the club from 1st July 2026
- Minutes of the previous AGM are available on the website.
- Any member may propose a resolution, provided it is submitted in writing to the Club Secretary by 5pm Friday 10th July 2026

Strategy discussion and member input

Following the formal business of the AGM, the Board will present an overview of the club's strategic direction for the coming year. This will include:

- Facilities development plans
- Membership growth and engagement
- Financial sustainability

We want to hear from you. An interactive poll will be available so you can share your priorities and feedback in real time.

Director Vacancies

In line with the Club's Articles of Association, the Board should comprise up to six Directors, with a minimum quorum of three.

As members consider the future composition of the Board, it is important to emphasise that effective governance depends not only on assumed or perceived individual expertise, but on the ability to work constructively within a collective decision making framework. Board members are expected to engage in open and respectful debate, to listen to differing viewpoints, and to contribute to decisions in a way that supports the Board as a whole. This, after all, is a key reason why committees and boards exist—bringing together different perspectives and applying collective judgement in decision-making.

While robust discussion is both necessary and encouraged, the Board must operate on the basis of collective responsibility. Decision making should not be driven by individual persistence or unilateral action, but through proper process, balanced discussion, and, where required, majority agreement. A clear commitment to these principles is essential to ensuring the Board functions effectively and in the best interests of all members.

The following roles are to be filled at this AGM:

- Chair of the Board - Dr Jon Tuppen has indicated he is willing to stand
- Vice-Chair - Mick Castleton has indicated he is willing to stand
- Club Secretary - Currently vacant (this role will be vacant if Dr Jon Tuppen is elected as Chair)
- Treasurer - Currently vacant
- Director - A vacancy will arise if Mick Castleton is elected as Vice-Chair

Application and selection process

Members are encouraged to apply for any of these roles. All properly nominated candidates will appear on the ballot in accordance with the Articles of Association.

To ensure the Board has the right balance of skills and experience, an assessment process will be used to assist members in making an informed decision to ensure competent directors of an increasingly complex company.

Director nomination forms and council member nomination forms are now available on the club website with the criteria to be used for assessment of director post applicants.

Any applicants should be received by 5pm Friday 10th July 2026. The collated applicants and assessments will be posted on the website before the AGM.

Board positions are voluntary, with Club membership provided for the duration of the role.

Proxy voting (if you cannot attend)

If you are unable to attend the AGM in person, you may appoint a proxy to vote on your behalf:

- A proxy must be a current member of the club
- Proxy forms are available on the website or at reception.
- Completed proxy forms must be received by the Club Secretary no later than 7:00pm Tuesday 14th July 2026
- Forms can be submitted by email to clubsecretary@ipswichsports.co.uk or handed in at reception
- You may instruct your proxy how to vote, or leave the decision to their discretion

What you need to do

- Read this notice and consider the agenda items
- If you wish to stand for the Board, submit your application by the deadline
- If you cannot attend, arrange a proxy vote
- Attend the AGM on 15th July 2026 at 7.00pm

Expect Interactive polls.

We look forward to seeing you there.

Yours sincerely,

Dr Jon Tuppen

Acting Chair

Ipswich Sports Club 2020 Ltd